

Appendix C Home Base FBO Emergencies

The following pages contain specific procedures and resources for events occurring at DLA’s home base (KVNY).

A. Organization and Assignment of Responsibility

The individuals and agencies that have a role in an emergency at the Van Nuys Airport are listed in Table 1. This list is not meant to be all-inclusive in terms of the agencies or individuals involved, as others may be needed

Position or Description	Responsibilities for Airport Emergency
Senior Company Official (SCO) serving as Emergency Operations Director (EOD)	<ul style="list-style-type: none"> • Serve as Emergency Operations Director. • Assume Incident Command responsibility for all response and recovery operations, until relieved. • Contact 911 and provide appropriate alerts and notifications. • Assist FAA & Airport Staff to coordinate the closing of the airport
DLA Director of Operations (or Person Designated by EOD)	<ul style="list-style-type: none"> • Provide full details of aircraft-related information, as appropriate, to include number of persons, fuel, and dangerous goods on board. • Coordinate transportation, accommodations, and other arrangements for uninjured passengers. • Coordinate use of aircraft personnel and other supplies and equipment for all types of emergencies occurring at the facility.
Van Nuys Airport Manager	<ul style="list-style-type: none"> • Provide access to city resources.
Los Angeles City Fire Department	<ul style="list-style-type: none"> • Manage and direct firefighting and rescue operations. • Direct search and rescue or hazardous materials response. • Coordinate mutual aid resources through Incident Command System. • Assist with search and rescue or evacuations. • Assume Incident Command as appropriate.
Van Nuys Airport Police Chief / Department	<ul style="list-style-type: none"> • Manage and direct police operations. • Assist with traffic control and scene security. • Assist with search and rescue or evacuations. • Respond as needed for activities involving crowds or assemblies of people. • Respond to bomb threats or acts of terrorism. • Assume Incident Command as appropriate.
Valley Presbyterian Hospital Medical Center	<ul style="list-style-type: none"> • Provide emergency medical services to the airport during emergency conditions to include triage, stabilization, first aid, medical care, and transportation of the injured. • Coordinate planning, response, and recovery efforts with hospitals, fire and police departments, airport operator, etc. • Coordinate the hospital disaster plan with the airport and community Emergency Operations Plan (EOP).
Public Works Department	<ul style="list-style-type: none"> • Coordinate use of resources for debris removal or building maintenance. • Coordinate restoration of utilities. • Provide equipment for emergency response and recovery.

DREAMLINE AVIATION, LLC

Note: Dispatch of emergency personnel will be the responsibility of Regional Command Center or Los Angeles City Fire dispatch after alert notification is received.

B. Emergency Public Information

DLA management will coordinate with Incident Command to ensure actions are taken to protect the public in the event of an emergency. Instructions will be delivered to the public through the following methods:

- By public address system or bullhorn
- Approved media outlets through the Incident Commander
- In person or by phone to all affected tenants and airport users

Incident Command may assign a public information officer (PIO) to work within the Incident Command System (ICS) and coordinate public information.

Media briefings will be coordinated through Incident Command and the PIO per implementation of the Media Plan in the Dreamline Aviation, LLC Safety Manual.

C. Protective Actions

The Airport Manager will coordinate with Incident Command to ensure actions are taken to protect the public in accordance with procedures for City of Los Angeles emergency management.

Evacuation/protect-in-place procedures will be coordinated through Incident Command. The GM will work through the ICS to assist with evacuations of airport buildings.

D. Law Enforcement

Law enforcement agencies, including Van Nuys Airport Police Department, will ensure the availability of sufficient numbers of qualified and trained law enforcement personnel to support an airport emergency. Law enforcement will coordinate multijurisdictional law enforcement response and any required mutual aid. Law enforcement will establish security for all airport emergency scenes including the control of traffic control points and access. Law enforcement agencies will assume Incident Command for situations involving bomb threats or terrorism and coordinate with Incident Command for all other emergencies.

E. Firefighting and Rescue

The Los Angeles City Fire Department will ensure the availability of sufficient numbers of qualified and trained personnel to support an airport emergency. The Los Angeles City Fire Department Fire Department will coordinate appropriate response and recovery operations including any mutual aid needed. Fire department personnel will assume Incident Command for all fire suppression, search and rescue, and aircraft crash operations or coordinate with Incident Command as required.

F. Health and Medical Services

The Valley Presbyterian (based on its being the nearest qualified facility) will provide emergency medical services to include triage, stabilization, first aid, medical care, and the transportation of the injured to the airport during an emergency. Los Angeles City Fire Department will be responsible for ensuring that the coordination of any other mutual aid agency is accomplished through Incident Command.

G. Hospitals:

1. **Valley Presbyterian Hospital** (2.3 miles east of Van Nuys Airport)
15107 Vanowen St,
Van Nuys, CA 91405
(818) 782-6600 or (877) 237-9522
 - Level II Paramedic Receiving Station
 - STEMI Receiving Center
 - Basic Emergency Facility
 - 24 / 7 Availability

2. **Sherman Oaks Hospital** (5.7 miles southeast of Van Nuys Airport)
4929 Van Nuys Blvd.
Sherman Oaks, CA 91403
(818) 981-7111
 - Level II Paramedic Receiving Station
 - STEMI Receiving Center
 - Basic Emergency Facility
 - 24 / 7 Availability

H. EMS/ Urgent Care:

EMS: Services provided by Los Angeles City Fire Department with a **911 call**.

Urgent Care: For treatment or evaluation of minor injuries:

<p>HEALTHLINE MEDICAL GROUP 15211 VANOWEN ST # 105 VAN NUYS, CA 91405 Phone: (818) 977 – 7711 Fax: (818) 997 – 3744 https://healthlinemedgroup.com/</p>	<p>Operating Hrs. M-F: 07:00 – 23:00 PT S & S: 09:00 – 18:00 PT</p>
<p>TAKE REQUEST SERVICES FORM WITH YOU IF POSSIBLE</p>	

I. Evacuation Areas:

The following are pre-determined areas that may be utilized at the discretion of SCO for uninjured, injured, and deceased:

- **EVAC AREA #1: Signature East Parking Lot**
(located between terminal building and Airport boundary fence.)
- **EVAC AREA #2: Signature East Ramp**
(Located immediately west of Signature East Terminal and Hangars)

Note: For Emergency Evacuation Assembly Areas for DLA employees, see **Section 3** above.

J. Resource Management

Incident Command will be responsible for ensuring that the appropriate resources are obtained for the emergency including response and recovery operations. The following is a list of resources to support potential emergencies:

- Los Angeles County Fire Station 162
- Van Nuys Airport Police Department
- Los Angeles World Airports Staff

K. Airport Operations and Maintenance

The Airport Manager or representative will be responsible for the control of the airport during an emergency. The Airport Manager will determine if the airport needs to be closed. If the airport is closed, he or she will ensure that **Yellow X's** for runway closure are placed as appropriate.

The Airport Manager or representative will be responsible for issuing NOTAMs for airport conditions and closures as well as any required coordination with air traffic control facilities. The Airport Manager or representative will make the appropriate notifications to all airport tenants. A contact list of all tenants is included in the airport emergency kit. The Airport Manager will coordinate airport operations with Incident Command as required and make available all necessary equipment and facilities.

DREAMLINE AVIATION, LLC

Revision: Original
Date: 10/15/18

Emergency Response Plan
Appendix C: HOME BASE FBO EMERGENCIES

L. Communication Resources (KVNY):

Primary communication for responding agencies will be using cellular phones or air band radios using approved frequencies. In the event secondary communications are needed, equipment may include electronic communications, amateur radio, or secondary Los Angeles City Fire Department communication equipment. Van Nuys Tower has the capability to make direct contact with Los Angeles City Fire and other agencies

The Van Nuys Airport uses the following civil aviation band frequencies: (all listed frequencies are VHF AM)

Dreamline Radio Frequency: 131.15

VNY ATC / Ground Frequencies	
Tower / CTAF	119.3 / 120.2
Ground	121.7
ATIS	127.55
Clearance	126.6
FBO UNICOM	
UNICOM – Signature East	129.02
UNICOM – Signature West	130.57
UNICOM – Clay Lacy	130.35
UNICOM – Jet Aviation	131.4
UNICOM – Castle & Cooke	128.95

DREAMLINE AVIATION, LLC

Emergency Response Plan
Appendix C: HOME BASE FBO EMERGENCIES

Revision: Original
Date: 11/26/18

This Page is Intentionally Left Blank