

Checklist 10 -Legal Support

Legal Support Roles and Responsibilities

Legal representatives (both internal and/or external) will provide guidance on all legal issues that arise in the course of events to all Company personnel involved in handling an aircraft or ground event. Legal will provide direct and immediate support for the surviving crewmembers during their interviews with the NTSB and the FAA. Legal will also be available to advise the EOD, President, and other staff. Legal may also locate and retain other attorneys or specialists who are familiar with FAA procedures, aviation law, and EPA regulations / environmental law.

Immediate

Date / Time	ITEM
	Review Legal Support responsibilities (above)
	Obtain briefing from the Emergency Operations Center
	Assess situation and establish immediate priorities with regard to any legal issues associated with the incident / accident. (Clarify any questions regarding terminology, best practices, or regulations)
	a. Verify if any DLA crew or staff have made statements to non-Company persons
	b. Advise all involved staff and crew that all Company communications are proprietary.
	c. Review all statements to be issued by EOD and DLA management prior to release
	d. Assist all involved personnel with preparation of statements to NTSB and FAA
	Determine response strategy with EOD and/or President
	Locate and retain any outside legal and/or regulatory resources needed. Douglas L. Stuart: TAKEHARA & STUART (310) 260-6970

Intermediate

Date / Time	ITEM
	Confer with EOD on any legal issues that arise
	Ensure that all legal & regulatory requirements are being addressed in the emergency response, including but not limited to:
	a. Compliance with Aviation Disaster Family Assistance Act. (as it applies to 14 CFR Part 135 Operations)
	b. Family Assistance Act – 49 USC Part 1136: NTSB Responsibilities
	c. NTSB 49 CFR Part 830 – Accident Reporting Requirements
	d. EPA – HAZMAT Regulations for Spills and Spill Response
	e. OSHA – Regarding crewmembers and employees
	f. Laws and regulations of other countries when accident occurs in areas outside of the U.S.

DREAMLINE AVIATION, LLC

Emergency Response Plan
Checklist 10: LEGAL SUPPORT

Revision: 6
Date: 01/13/22

Ongoing

Date / Time	ITEM
	Participate in conference calls as necessary
	Participate in accident / incident response planning meetings as required
	Monitor the actions of Federal, State, and local emergency response plans.
	Approve additional legal resources as necessary (for HR and non-HR)
	Keep EOD and President informed of status of all legal matters
	Ensure legal personnel are available at all times, either in the EOC or by phone